

E –Tender  
for  
Supply, Installation, Integration, Testing and  
Commissioning of Equipments for the  
Server Room at  
National Science Centre, Guwahati

**TENDER No. SIITC/NSCG/ESR/4(80)2025-26/28 dated 03/02/2026**



**Ministry of Culture**  
Government of India



**NATIONAL SCIENCE CENTRE, GUWAHATI**

( A Unit of National Council of Science Museums)

Jawaharnagar, Khanapara, Guwahati, Assam 781022

Phone no: 0361-3517572

Email id: [guwahatirsc@gmail.com](mailto:guwahatirsc@gmail.com)

**NATIONAL SCIENCE CENTRE**  
(A Unit of National Council of Science Museums)  
Jawaharnagar, Khanapara, Guwahati, Assam 781022

**TENDER No. SIITC/NSCG/ESR/4(80)2025-26/28**

**NOTICE INVITING E-TENDER**

On-line Digitally signed E-Tenders are invited in two Bid System from Manufacturers / authorized dealers for “**Supply, Installation, Integration, Testing and Commissioning of Equipments for the Server Room at National Science Centre, Guwahati**”. The experienced / eligible manufacturers/reputed authorized dealers may download the tender documents from the Central Public Procurement Portal (CPPP): <http://eprocure.gov.in/eprocure/app>

Bid Document Published Date	09-02-2026
Bid Document Download Start Date	09-02-2026
Bid Clarification Start Date	09-02-2026
Bid Submission Start Date	09-02-2026
Bid Clarification End Date	23-02-2026
Bid Submission End Date	24-02-2026
Technical Bid Opening Date	25-02-2026
Financial Bid Opening date	Shall be communicated later on
Estimated Cost	<b>₹14,60,000/- inclusive of all taxes and duties</b>
Earnest Money Deposit	<b>₹36,500/-</b>

The online bid both Technical Bid and Financial Bid, should be uploaded by the due date and time as per the above schedule. The responsibility to ensure the same lies with the bidders. Off-line tenders shall not be accepted and no request in this regard will be entertained whatsoever. **Online Technical Bid will be opened at the first instance in National Science Centre, Guwahati at 11:00 AM on Date for Technical Evaluation as well as selection of technically acceptable offers.** In the second stage, the Financial Bids of only the selected and techno-commercially acceptable offers / system / equipment will be opened. Decision of the Centre, regarding selection of eligible and qualified vendors / firms for opening the Financial Bid shall be final and binding on the bidders. Bidders may be present during opening of tenders.

NSC, Guwahati reserves the right to accept or reject any or all tenders in full or part without assigning any reason whatsoever. NSCG shall also not be bound to accept merely the lowest tender but the technical suitability, capability and superiority of the equipment / system as well as after sales service including infrastructure to render such service, etc. shall be of prime consideration for selection of the equipment /system.

## **ELIGIBILITY CRITERIA FOR APPLYING**

1. Agencies that are fulfilling the following conditions will be eligible for submission of E-Tender:
  - The bidder could be an Individual, Limited Company/Corporation, Proprietary Firm, Partnership Firm/Company etc. Consortium or Joint Venture is allowed to bid for the Works.
  - The registered company/firm should have minimum 3 years' experience preceding the proposal due date in SITC of Equipments for the Server Room.
  - The registered company/firm should not be blacklisted by GoI.
  - Average annual Turnover > 45 lakhs in the last 3 financial years.

## C H E C K L I S T

Check list of Tender No. \_\_\_\_\_ for “Supply, Installation, Integration, Testing and Commissioning of Equipments for the Server Room at National Science Centre, Guwahati”

Sl. No.	Description	Yes	No
01	Whether E-Tender uploaded on Central Public Procurement Portal of Govt. of India (i.e., Technical & Commercial) separately.		
02	Whether Tender documents carefully studied & understood.		
03	Whether Tender documents duly signed and stamped on all pages is scanned and uploaded as Part – I of the Tender in central public procurement portal.		
04	Whether Earnest Money of ₹36,500/- submitted by online / vide Demand Draft No. .... dated... and Scanned copy of DD uploaded as Part – I of the Tender. Please note that the original DD should be couriered /hand delivered to NSC Guwahati / online payment details shall be sent to NSCG before the time of opening Technical Bid.		
05	Whether Declaration regarding Non-relation, duly signed and stamped, and scanned copy of the same uploaded as Part – I of the Tender in central public procurement portal. <b>Annexure-C</b>		
06	Whether Declaration certifying that there are no extra conditions quoted in the Offer Form duly signed and stamped, and scanned copy of the same uploaded as Part – I of the Tender in central public procurement portal. <b>Annexure-C</b>		
07	Authorization Letter issued from OEM enclosed with the Technical Bid.		

Date:

Signature of the Tenderer

Place:

Official Seal

## General Information and Instructions

1. The instruction given herein will be strictly binding on the tenderers and deviation, if any will make the tender or tenders liable to be considered invalid. Tenders incorporating additional conditions by the tenderer are liable for rejection.
2. Bids shall be submitted online only at CPPP website: <https://eprocure.gov.in/eprocure/app>. Manual bids shall not be accepted.
3. The instruction given in “**Annexure-A**” for “**Instruction for Online Bid Submission**” should be strictly followed during submission of the Bid.
4. Bid documents may be scanned with 100 dpi with black and white option which the help in reducing size of the scanned document.
5. Bid should be submitted along with the **Earnest Money of ₹36,500/- (Rupees Thirty-six thousand and five hundred only)** through NEFT/RTGS in the account of National Science Centre as per Annexure F or by way of crossed Demand Draft / Pay Order/ Bank guarantee/ Bond on any nationalized bank of India payable in favour of “**NATIONAL SCIENCE CENTRE, Payable at GUWAHATI**”. Earnest Money deposits in respect of such offers which are not accepted will be returned to the bidders within 30 working days from the date on which the final decision is taken about the source from which the items under tender are to be procured or within 2 (two) months from the date of the opening of the tenders, whichever is earlier. No interest will be paid on the Earnest Money deposited with the Council. Earnest Money deposit in respect of the successful bidders will be retained with the NSCG until entire execution of the order as per terms of the tender. If the successful bidder fails to execute the order strictly as per the NSCG’s specification in full or part within the stipulated delivery period of the purchase order, the Earnest Money deposit retained with the NSCG shall be forfeited forthwith after cancellation of the concerned order. In case of non-receipt of EMD, the Tenders are liable to be rejected.
6. **Validity of Bids:** The Bids should remain valid for 60 days from the date of bid opening.
7. **Rejection of Bids:** Canvassing by the Bidder in any form, unsolicited letter and post-tender correction may invoke summary rejection. Conditional tenders will be rejected. Non-compliance of applicable General Information and Instruction will disqualify the Bid.
8. The tenderers should have Digital Signature Certificate (DSC) for filling up the Bids. The Person signing the tender documents should be authorized for submitting the on line e-tender.
9. The Financial Bid (BOQ) shall be filled in and signed by the authorized signatory online as per Proforma “**Annexure-G**” available at Central Public Procurement Portal e-tender system website <http://eprocure.gov.in/eprocure/app>. Off line Financial Bid shall not be accepted.

**10. Tender must be uploaded on-line in two separate sets – namely Set – 1 (Technical on Central Public Procurement Portal. The contents of Cover shall be as follows: -**

**Set – 1**

- i) Tender Document uploaded with digital signature as token of acceptance of all terms and conditions and duly filled wherever applicable ('Declaration' forms duly signed with official stamp).
- ii) The Bidder must furnish details of GST Number and PAN Number (mandatory) and also upload the scanned copy of these documents in e-procure portal.
- iii) Scanned Copy of the current and valid Trade License and Dealership Certificate as applicable.
- iv) Scanned Copy of the current and valid Tax Clearance Certificate.
- v) Technical Brochures of each equipment with technical explanation for every feature of the product offered by the bidder.
- vi) Scanned copy of Demand Draft for ₹36,500/- as Earnest Money Deposit. Please note that the original DD should be couriered /hand delivered to NSC Guwahati / online payment details (RTGS/NEFT) shall be sent to NSCG before the time of opening Technical Bid.

**Set - 2**

- i) The Financial Bid (as per Annexure-G) i.e., Schedule of Price Bid in the form of attached BOQ Proforma shall be duly filled in, digitally signed and uploaded online by the bidder.

N.B.: The bidders shall consider the prevailing tax rates while quoting the rates. However, in the event of any changes in the statutory taxes and duties, the rates applicable at the time of payment shall be made by the competent authority of the NSC, Guwahati against submission of supporting documentary evidence.

11. Order shall be placed in favor of the bidder whose technical bid is acceptable and offered overall lowest rate as per BOQ in Annexure –G.
12. The authority of National Science Centre, Guwahati who does not bind themselves to accept the lowest tender and reserves the right to reject or accept any or all tenders wholly or partially without assigning and reason whatsoever.

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**Instructions for Online Bid Submission**

1. The bidders are required to submit soft copies of their bids electronically on the CPP Portal, using valid Digital Signature Certificates. The instructions given below are meant to assist the bidders in registering on the CPP Portal, prepare their bids in accordance with the requirements and submitting their bids online on the CPP Portal.
2. More information useful for submitting online bids on the CPP Portal may be obtained at <https://eprocure.gov.in/eprocure/app>

**REGISTRATION**

- 1) Bidders are required to enroll on the e-Procurement module of the Central Public Procurement Portal (URL: <https://eprocure.gov.in/eprocure/app>) by clicking on the link “**Online bidder Enrollment**” on the CPP Portal which is free of charge.
- 2) As part of the enrolment process, the bidders will be required to choose a unique username and assign a password for their accounts.
- 3) Bidders are advised to register their valid email address and mobile numbers as part of the registration process. These would be used for any communication from the CPP Portal.
- 4) Upon enrolment, the bidders will be required to register their valid Digital Signature Certificate (Class II or Class III Certificates with signing key usage) issued by any Certifying Authority recognized by CCA India (e.g., Sify / nCode / eMudhra etc.), with their profile.
- 5) Only one valid DSC should be registered by a bidder. Please note that the bidders are responsible to ensure that they do not lend their DSC's to others which may lead to misuse.
- 6) Bidder then logs in to the site through the secured log-in by entering their user ID / password and the password of the DSC / e-Token.

**SEARCHING FOR TENDER DOCUMENTS**

- 1) There are various search options built in the CPP Portal, to facilitate bidders to search active tenders by several parameters. These parameters could include Tender ID, Organization Name, Location, Date, Value, etc. There is also an option of advanced search for tenders, wherein the bidders may combine a number of search parameters such as Organization Name, Form of Contract, Location, Date, Other keywords etc. to search for a tender published on the CPP Portal.
- 2) Once the bidders have selected the tenders they are interested in, they may download the required documents / tender schedules. These tenders can be moved to the respective ‘My Tenders’ folder. This would enable the CPP Portal to intimate the

bidders through SMS /e-mail in case there is any corrigendum issued to the tender document.

- 3) The bidder should make a note of the unique Tender ID assigned to each tender, in case they want to obtain any clarification / help from the Helpdesk.

#### **PREPARATION OF BIDS**

- 1) Bidder should take into account any corrigendum published on the tender document before submitting their bids.
- 2) Please go through the tender advertisement and the tender document carefully to understand the documents required to be submitted as part of the bid. Please note the number of covers in which the bid documents have to be submitted, the number of documents - including the names and content of each of the document that need to be submitted. Any deviations from these may lead to rejection of the bid.
- 3) Bidder, in advance, should get ready the bid documents to be submitted as indicated in the tender document / schedule and generally, they can be in PDF / XLS / RAR / DWF/JPG formats. Bid documents may be scanned with 100 dpi with black and white option which helps in reducing size of the scanned document.
- 4) To avoid the time and effort required in uploading the same set of standard documents which are required to be submitted as a part of every bid, a provision of uploading such standard documents (e.g., PAN card copy, annual reports, auditor certificates etc.) has been provided to the bidders. Bidders can use “My Space” or “Other Important Documents” area available to them to upload such documents. These documents may be directly submitted from the “My Space” area while submitting a bid, and need not be uploaded again and again. This will lead to a reduction in the time required for bid submission process.

#### **SUBMISSION OF BIDS**

- 1) Bidder should log into the site well in advance for bid submission so that they can upload the bid in time i.e., on or before the bid submission time. Bidder will be responsible for any delay due to other issues.
- 2) The bidder has to digitally sign and upload the required bid documents one by one as indicated in the tender document.
- 3) Bidders should submit the EMD as per the instructions specified in the tender document. The original instrument should be posted/couriered/given in person to the Tender processing Section at the above address, latest by the last date of bid submission. The detail of the Demand Draft / any other accepted instrument, physically sent, should tally with the details available in the scanned copy and the data entered during bid submission time. Otherwise, the uploaded bid will be rejected.
- 4) A standard Price Schedule format (BOQ) has been provided with the tender document to be filled by all the bidders. Bidders are requested to note that they should necessarily submit their financial bids in the format provided and no other format is acceptable. If the price bid has been given as a standard BOQ format with the tender document, then the same is to be downloaded and to be filled by all the bidders. Bidders are required to download the BOQ file, open it and complete the

Light Blue colored (unprotected) cells with their respective financial quotes and other details (such as name of the bidder). No other cells should be changed. Once the details have been completed, the bidder should save it and submit it online, without changing the filename. If the BOQ file is found to be modified by the bidder, the bid will be rejected.

- 5) The server time (which is displayed on the bidders' dashboard) will be considered as the standard time for referencing the deadlines for submission of the bids by the bidders, opening of bids etc. The bidders should follow this time during bid submission.
- 6) All the documents being submitted by the bidders would be encrypted using PKI encryption techniques to ensure the secrecy of the data. The data entered cannot be viewed by unauthorized persons until the time of bid opening. The confidentiality of the bids is maintained using the secured Socket Layer 128bit encryption technology. Data storage encryption of sensitive fields is done. Any bid document that is uploaded to the server is subjected to symmetric encryption using a system generated symmetric key. Further this key is subjected to asymmetric encryption using buyers/bid openers public keys.
- 7) The uploaded tender documents become readable only after the tender opening by the authorized bid openers.
- 8) Upon the successful and timely submission of bids (i.e. after Clicking "Freeze Bid Submission" in the portal), the portal will give a successful bid submission message & a bid summary will be displayed with the bid no. and the date & time of submission of the bid with all other relevant details.
- 9) The bid summary has to be printed and kept as an acknowledgement of the submission of the bid. This acknowledgement may be used as an entry pass for any bid opening meetings.

#### ASSISTANCE TO BIDDERS

1. Any enquiries relating to the tender document and the terms and conditions contained therein should be addressed to the Tender Inviting Authority for a tender or the relevant contact person indicated in the tender.
2. Any queries relating to the process of online bid submission or queries relating to CPP Portal in general may be directed to the 24x7 CPP Portal helpdesk. The contact number for the helpdesk is 1800 233 7315. Contact number at NSCG for this tender is 8730926261.

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**TENDER No. SIITC/NSCG/ESR/4(80)2025-26/28**

**GENERAL TERMS & CONDITIONS (GTC) FOR SUBMISSION OF TENDER FOR SUPPLY, INSTALLATION, INTEGRATION, TESTING AND COMMISSIONING OF EQUIPMENTS FOR THE SERVER ROOM AT NATIONAL SCIENCE CENTRE GUWAHATI.**

1. Bidders should have necessary infrastructure and facilities so as to take up the supply of the tendered items strictly as per enclosed specifications with required financial capability.

2. **PRICE:**

The prices and rates indicated/quoted shall be inclusive of cost of materials, supply and all incidental charges to supply, set up, install and integrate the EQUIPMENTS FOR THE SERVER ROOM AT NATIONAL SCIENCE CENTRE GUWAHATI. GST and any other taxes/levies to be imposed on the rate shall be clearly mentioned. Price and rate quoted shall be firm and fixed for the entire period of execution of the order and no escalation of rate on any ground whatsoever shall be applicable. There is no provision of selection based on item wise bid.

3. The successful bidder shall submit the following documents within 07 (Seven) days from the date of Placement of the order: -
  - i) Duplicate copy of the order duly signed and stamped as a token of acceptance of the order.
  - ii) Non-judicial stamp paper of appropriate value for preparing the Agreement governing the terms and conditions of the Contract.
  - iii) Security Deposit as detailed in Clause No. 07 of General Terms & Conditions.

4. **TIME OF COMPLETION:** Time is the essence of this tender. The delivery and installation of the tendered items as per enclosed technical specifications shall be made at **NATIONAL SCIENCE CENTRE, GUWAHATI** strictly within **Fifteen (15) days** from the date of placement of the order. For non-compliance of any of the above terms and non-delivery of the tendered items, complete in all respects within the above stipulated delivery period, the Centre shall have the right either to cancel the order or impose penalty as detailed in Clause No.5. Decision in this regard taken by the NSCG shall be final and binding on the successful bidder.

5. **PENALTY CLAUSE: -**

The time allowed for executing the supply as detailed in Clause No.4 shall be strictly observed by the successful bidder. The supply shall throughout the stipulated period of the order, be proceeded with all the diligence (time being deemed to be the essence of the order) and the successful bidder shall pay to the Centre, an amount equal to 1% of the amount of the contract value for every week that the supply may remain incomplete as per delivery schedule as stipulated in Clause No.04 subject to a maximum compensation of 10% of the contract value after which period, action will be taken by the Centre as will deem fit.

The Centre may extend the time of delivery of the ordered items at their discretion on the application of the successful bidder for such purpose provided that the Centre considers the reasons for such extension as good, sufficient and acceptable.

6. Every effort should be made to complete the supply by the successful bidder within the specified time schedule. In case the firm fails to comply with Clause no. 4 within the

specified time schedule as per the finalized and accepted terms & conditions, the Centre shall have the right to either impose penalty clause or cancel the order forthwith and the earnest money deposit retained with the Centre shall be automatically forfeited.

**7. PAYMENT TERMS:**

No advance payment shall be made by the Centre on any circumstances. Digital Payment (e-Payment) through RTGS/NEFT shall be released within **30 (Thirty)** working days from the date of receipt of Tax-Invoice (supplies covered under clause No.04), duly supported by receipted challan subject to satisfactory inspection report of the ordered materials and any other related work issued by the competent authority of the Centre. Invoice should be submitted indicating the Name of the Banker, IFSC Code, Account number, RTGS and Swift number of the banker, etc. for releasing e-payment to the supplier.

- 8. RETENTION MONEY / SECURITY DEPOSIT:** Technically lowest successful tenderer shall deposit 5% of the total amount of work awarded at National Science Centre as refundable Security Deposit in the form of DD after adjusting the EMD already deposited with this NIT (if any), after getting the confirmed order and before the commencement of work. The Security Deposit shall be refunded to the successful tenderer within one month after completion of defect liability period of work. The defect liability period is 1 (one) year from the date of certified completion of all work related to the Tender.

**9. WARRANTY:**

Manufacturer's standard onsite warranty for the equipment as per annexures should be offered by the bidder. The bidder shall be responsible for all defects of materials including transportation, etc. for the entire warranty period of the manufacturer effective from the date of final acceptance of the ordered materials.

10. The equipment to be supplied by the bidder shall conform to the technical specifications given by the Centre. If it is noticed that the goods supplied do not conform to the technical specification of the order, the Centre shall have the right to reject the materials in part or full. The supplier shall be liable to replace the rejected materials within the stipulated time. Till the replacement is done, the rejected materials shall be lying at the risk, cost and responsibility of the supplier.
11. If the supplier do not arrange to replace the rejected materials within the stipulated time, the same may be disposed off at the risk of the supplier and in the manner which the Centre will deem fit. The Centre shall be entitled to retain the proceeds of the disposal either in part or in full towards expenses incurred on storage, handling and disposal of the materials. The Centre shall also be entitled to recover the expenses made by them on account of storage & handling of such rejected goods till the goods are removed from the premises of the Centre.
12. In case the bidder refuse to accept the offer after finalization or does not comply with the Clause No.03 within 07 (Seven) days from the date of placement of the order as per the finalized and accepted terms & conditions and the order shall be cancelled forthwith.
13. The authorities of the National Science Centre, Guwahati have the right to amend, alter or modify the terms & condition mentioned above, if necessary, from time to time.
14. The authorities of National Science Centre, Guwahati who does not bind themselves to accept the lowest tender, reserves the right to reject or accept any or all tenders wholly or partially without assigning and reason whatsoever.
15. The quantities specified in the tender may be decreased or increased at the sole discretion of NSCG authorities.
16. The agencies participating in the tenders & bidding may obtain on specific request, details about the outcome of the Tender and other related details, if any.

17. All disputes and differences between the successful bidder and the Centre of any kind except quality of workmanship and materials whatever arising out of or in connection with the order on carrying out the supply (whether during the progress of the work or after their completion and whether before or after the determination, abandonment or breach of the Terms & conditions of the order) shall be referred to the sole arbitration of a person nominated by the Director General, National Council of Science Museums, whose decision in this regard will be final and binding on both the successful bidder and the Centre.

The provisions of the Arbitration and Conciliation Act 1996 or any statutory modification or re-enactment thereof and of the rules made there under for the time being in force shall apply to arbitration's proceedings under this Clause.

## **18. FORCE MAJEURE**

Neither the successful bidder nor NSCG shall be considered in default in performance of its obligations under the terms of this contract, if such performance is prevented or delayed for any causes beyond the reasonable control of the party affected such as war, hostilities, revolution, riots, civil commotions, strikes, lockouts, epidemic, explosion, flood, earthquake or because of any law and other proclamation, regulations or ordinance of any government or sub-division thereof or because of any act of God or any other cause beyond the control of the concerned party which could not have been foreseen or avoided by the exercise of due diligence and so it becomes impossible to perform, provided notices in writing of any such cases, with necessary evidence that the obligation under this tender thereby affected or prevented or delayed is hereby given within 7 days from the happening of the event in case it is not possible to serve the notice within the said 7 days period, then within the shortest possible period without delay. As soon as the cause of Force Majeure has been removed, the party whose liability to perform its obligation has been affected shall notify the other party the actual delay occurred in such affected activity and resume the performance immediately

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**DECLARATION-I**

We do hereby accept the “General Terms & Conditions” as provided by the National Science Centre along with the Tender documents for “**Supply, Installation, Integration, Testing and Commissioning of Equipments for the Server Room at National Science Centre, Guwahati**” and also undertake to supply the said materials at National Science Centre, Guwahati, Assam, strictly as per the technical specifications of National Science Centre as provided along with the tender documents, in the event of placement of any order on us. The Centre shall be at liberty to cancel the order in full or in part the event of failure of any of the above declaration made by us.

Signature of the Bidder / Constituted Attorney

**DECLARATION-II**

This is to certify that I/We have no close relative as an employee of the National Council of Science Museums (close relatives means: Father, Mother, Brother, Sister, Son, Daughter and Spouse) nor any such close relatives are associated with us as proprietor/partner/share holder/ director and like.

Signature of the tenderer

Address:

Official seal with date

**ANNEXURE-C-1**

Declaration on Registration as MSME  
**DECLARATION ON REGISTRATION AS MSME**

(Following declaration to be provided by the Bidder on the Company letterhead)

This is to certify that our Company (Name of the Company) located at (Address of the Company) has registered as MSME. The details of registration are provided below:

Sl.No.	Particulars	Details
1	Vendor Code	
2	Name of the Vendor / Company	
3	Date of Incorporation	
4	Udyog Aadhaar Number	
5	GST Number	
6	PAN Number	
7	Type of Enterprise	Micro / Small / Medium
8	Major Activity	
9	Type of Organization	Proprietary / Hindu Undivided Family / Partnership / Co-operative / Private Limited Company / Public Limited Company / Self Help Group / Limited Liability Partnership / Society / Trust / Non-MSME (not a MSME)
10	Have your investment in plant and machinery crossed the prescribed limits of MSME Act	Yes / No Value (for MSME only):
11	Copy of Udyog Aadhaar	Yes / No (for MSME only):
12	Annual ceiling amount upto which they can take contract under MSME	
13	Value of orders already at hand as on date of application	

I / we undertake to keep the National Science Centre, Delhi informed if at any point in future, we cease to become MSME vendor or change in category as per the extant rules and such disclosures is entirely our responsibility. Until then, the company does not hold NSCD as responsible for any issues related to MSME

Signature of Authorized  
Person with Official Seal

Date:

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**TECHNICAL (Techno-Commercial) BID**

**Notes: ALL PARTICULARS / INFORMATIONS SHOULD BE GIVEN IN THE FOLLOWING FORMAT WITH COMPLETE DETAILS.**

01. Name & Address of the Firm/Bidder :
02. Telephone Number :
- Office :
03. i) Background details of the firm :  
(State whether original manufacturer/direct Dealer of the manufacturer).
- ii) In case of direct dealers, submit copy of valid :  
dealership license issued by the manufacturer.
04. State the Name of the Banker including IFSC Code :  
and Account Number of the Tenderer for releasing digital mode of payment.
05. Past experience in such business for last 3 years :  
giving details of established clients especially Government Offices. Submit satisfactory certificate issued by such clients and Government Offices.
06. i) Whether capable to execute the tendered item :  
strictly as per enclosed technical specification. (Please mention 'YES' or 'NO')
- ii) If it is mentioned 'NO' above, submit detailed :  
deviation to be made from the enclosed technical specification.  
(Extra sheet may be attached, if required)
- iii) If it is mentioned 'YES' above submit copies :  
of product brochure (for product categories) as a proof of their statement.

07. State the Name & Address of the Manufacturer :  
whose product has been offered /quoted by the tenderer.

08. Proof of financial status of the company/audited Balance :  
Sheet for last 3 years indicating total turnover as well  
(Submit documentary evidence.)

09. Whether agreed to accept 30 days credit Payment Terms. :  
(Please mention 'Yes' or 'NO')

10. Minimum time required to complete the tendered item at :  
NSC, Guwahati.

11. Mention GST Registration Number and attach :  
Current valid Tax Clearance Certificate.

12. Whether agreed to supply tendered items as per enclosed :  
Specification (Annexure-E) positively by 15 days and failing  
which ready to absorb heavy penalty, if any order is placed on  
the bidder after observing tender procedure.  
(Please mention 'YES' or 'NO')

13. The Annual turnover shall be greater than ₹ 45,00,000/- :

I/We hereby declare that the above statements are true. I/We also declare that the decision of National Science Centre, Guwahati regarding selection of eligible firms for opening of Financial Bid (Part-II) shall be final and binding on me/us.

**Dated**

**Official Seal**

**Signature of the Tenderer/Constituted Attorney**

**SPECIFICATIONS OF HARDWARES****TECHNICAL SPECIFICATION WITH  
COMPILATION SHEET  
(Compulsory to fill-up in the given format)****1. Business Class NAS System 1 No.**

<b>Parameter</b>	<b>Specification</b>	<b>Compliant? (Y/N)</b>
Proposed make and model (to be entered by bidder)		
Included Drives	Enterprise Class 8x 12 TB 3.5" HDD using CMR recording technology; SMR drives are not acceptable M.2 SSD Cache	
Storage Capacity	Approx. 72 TB on Raid 6	
HDD Interface	SATA III	
Cache Support	The NAS shall support minimum two (2) M.2 NVMe SSD slots for cache acceleration. Two NVMe SSDs of minimum 500 GB each shall be provided and configured as mirrored (RAID-1) read-write cache. SSDs shall be NAS/enterprise-grade with endurance ≥1 DWPD. SATA or consumer-grade SSDs shall not be accepted.	
Number of Bays	8 x 3.5"	
Inputs/Outputs	2x USB-A 2.0 2x USB-A 3.0 / 3.1/3.2 Gen 1 2x RJ45 Gigabit Ethernet 1x RJ45 10GbE	
Processor	Quad Core / x86 64 bit	
RAM	Minimum 8 GB (Expandable)	
Technology Support	iSCSI/NFS/SMB	
Hot-Swap Support	Yes	
RAID Support	0/1/5/6/10	
Client OS Support	Windows 8.1 to 11 Windows Server 2012 to 2019 macOS 10.13 or Later, Linux	
AC Input Power	100 to 240 VAC, 50 / 60 Hz	
Power Consumption	150 W (Maximum) 112 W (Typical) 97 W (Idle)	
Operating Temperature	32 to 72°F / 0 to 40°C	
Operating Humidity	10 to 85% ()	
Dimensions	11.81 x 9.06 x 8.46" / 30 x 23.01 x 21.49 cm	
Certifications	BIS / Energy Star certified OEM: ISO 9001 and ISO 14001 compliant RoHS compliant components	
Warranty	3 Years Comprehensive On-Site Warranty Authorized OEM service centers in India On-site installation and demonstration required	

**2. Managed Network Switch 2 Nos.**

<b>Parameter</b>	<b>Specification</b>	<b>Compliant? (Y/N)</b>
Proposed make and model (to be entered by bidder)		
Inputs/Outputs	24x RJ45 Gigabit Ethernet Minimum 2x 10GbE uplink ports (SFP+/equivalent)	
Stackable	No	
Switching Bandwidth	52 Gb/s	
Layer Services Supported	Layer 3	
Supported Protocols	DHCP Server IGMP Snooping IPv4 IPv6 Link Aggregation Port Mirroring Static Routing	
Queuing	Weighted Round Robin (WRR)	
Jumbo Frames Support	9000 Bytes	
MAC Address Table Size	16K	
Security Features	DHCP Snooping RADIUS Authentication Storm Control	
Priority Queues	4	
Packet Buffer	2 MB	
Power Draw	13.5 W	
Input Power	100 to 240 VAC, 50 / 60 Hz	
Certifications	CE, UKCA, CB, CSA, RCM, BSMI, VCCI, FCC	
Operating Conditions	32 to 113°F / 0 to 45°C up to 90% Humidity	
Storage Conditions	-4 to 158°F / -20 to 70°C up to 95% Humidity	
Noise Level	0.0 dB	
Cooling System	Passive	
Mean Time Between Failures (MTBF)	1.9 Million Hours	
Indicator Lights	Yes	
Dimensions	12.9 x 6.7 x 1.7" / 328 x 169 x 43 mm	
Quantity	X 2 nos.	
Warranty	Minimum 2 years manufacturer warranty	

**3. UPS with battery 1 No.**

<b>Parameter</b>	<b>Specification</b>	<b>Compliant? (Y/N)</b>
Proposed make and model (to be entered by bidder)		
Power Capacity	10 KVA / 9 KW (OUTPUT POWER)	
UPS Type	Online, Double Conversion.	
Topology	Double-conversion online	
Input Voltage	380V, 400V, or 415V (3-phase, 4-wire + Ground)	
Nominal Input Frequency	50 Hz / 60 Hz ± 10% (auto-sensing)	

Battery Voltage	192V DC or as per UPS Design	
Backup Time	Minimum 30 minutes at 70% load. Bidders should provide complete calculation of backup time based on the equipment list during bid submission.	
Battery Configuration	Minimum 16 nos. x 12V(42A) battery blocks. The UPS should have external battery.	
Hot-Swappable Batteries	Preferred	
Double-Conversion Efficiency	> 94% (at nominal load)	
Eco Mode Efficiency	> 98% (providing energy-saving operation when possible)	
Output Power Factor	0.9	
Input Power Factor	> 0.99 at full load	
Total Harmonic Distortion (THD)	< 5% at full load	
Surge Protection	Built-in surge suppression	
Overvoltage and Under voltage Protection	Yes (up to 110% for 60 seconds, 130% for 30 seconds)	
Short-Circuit Protection	Yes	
Battery Overload Protection	YES	
Automatic Voltage Regulation (AVR)	Yes	
Operating Temperature	0 to 40°C (32 to 104°F)	
Storage Temperature	-15 to 45°C (5 to 113°F)	
Relative Humidity	0% to 95% non-condensing	
Altitude	Up to 1,000 meters (3,280 feet) without derating; up to 3,000 meters (9,840 feet) with derating	
Safety Certifications	IEC 62040-1, UL 1778	
Emissions	CE, RoHS compliant	
Others	All external battery cabinets, racks, cables, and protection devices shall be included in the bidder's scope.	
Warranty	Minimum 2 years manufacturer warranty	

#### 4. Air Conditioner 1 No.

Parameter	Specification	Compliant? (Y/N)
Proposed make and model (to be entered by bidder)		
Ton	1.5 with 24x7 continuous operation	
Appliance/Type	Split	
Technology	Inverter	
Mode	Cooling Only	
REFRIGERANT	R-32 with copper condenser	
Remote	Cordless	
Power Supply (V/Ph/Hz)	230 / 1 / 50	
Warranty	Minimum 2 years manufacturer warranty	

#### 5. Racks 2 Nos.

Parameter	Specification	Compliant? (Y/N)
Proposed make and model (to be		

entered by bidder)		
Model	42U Server Rack	
Rack Capacity	42U. Lockable front and rear Doors	
Warranty	Minimum 3 Years	
Connector	Universal Mounting Slots	
Flow Type	Front-to-rear Airflow	
Heat Transfer	Ventilated Panels & Provision for Cooling Fans	
Product Type	Floor Standing Server Rack	
Material	Eg. CRCA Steel	
Capacity	High Density Equipment Mounting	
Rack Unit Width	600 mm	
Rack Depth	800 mm	
Max Load	800 kg	
Dimension	600 mm x 800 mm x 2000 mm	
Others	Cable Manager (horizontal & vertical) Blanking panels Earthing kits Cooling fans with thermostat	

#### 6. KVM Console 1 No.

Parameter	Specification	Compliant? (Y/N)
Proposed make and model (to be entered by bidder)		
Screen	LCD	
Built-in Display	Yes	
Number of computers controlled	Minimum 8 ports	
Monitor Connection	1 Port	
Supported Operating System	Windows, Linux, MAC	
Resolution	1920 x 1200	
Interface Type	USB Type A	
Expandable	Yes, via KVM Switch	
Material	Like Metal, Plastic	
AC input voltage	100-240V	
AC input frequency	50 - 60Hz	
Input current	1A	
Energy consumption	16W	
Operating temperature range	0 - 40°C	
Storage temperature range	-20 - 60°C	
Relative operating humidity	0 - 80%	
Other features	The KVM Console should be rack mountable	
Warranty	3 Years OEM	

#### 7. Desk and Chair 1 set.

Parameter	Specification	Compliant? (Y/N)
Proposed make and model (to be entered by bidder)		
Desk Dimensions	4'x2'x2'5" (LxWxH)	
Desk Storage	Should have storage with 3 drawers.	
Desk Material	Solid wood or Metal Frame with Wood Top. Moisture Resisitance is essential	
Desk Top Thickness	>25 mm	
Chair type	Ergonomic Office Chair	
Seat height	Adjustable ~ 420-540 mm	
Seat depth	480-550 mm	
Seat width	600-700 mm	
Warranty	3 years	

### 8. Cabling , Shifting, Training, Installation and Electric work (1 Job)

Specification	Compliant? (Y/N)
<p>All cabling, wiring and shifting of existing equipment to the Server Room is the responsibility of the bidder. This included Earthing, Surge protection and other necessary protection. The Server room has to be connected to office firewall approx. 200m away. Connection of the firewall to the Server room is the responsibility of the Bidder. Separate electrical circuits should be provided by the bidder for UPS-backed IT loads and non-UPS (raw power) loads. All the items necessary for the connection is to be supplied by the Bidder. Any necessary cabling and wiring work due to shifting of equipment from current location to the server room is the responsibility of the bidder. The bidder should also provide a complete network diagram of the Centre along with IP address of each computer, network devices etc. They are also responsible for labeling every cable and wire. The successful bidder should also provide complete training on operation of the supplied systems to officials of NSC Guwahati.</p>	

#### Important Note:

- o **It is mandatory to specify the Make and Model of the offered products.**
- o It is the minimum required specifications. Vendor may offer higher specifications also.
- o Equipment must carry ALL INDIA WARRANTY.
- o OEM support must be available in Guwahati
- o All items must be rack mountable where applicable
- o Vendor must fill-up the compliance sheet in the prescribed given format only.
- o Detailed specifications of the offered product must be submitted in the technical offer bid.

**ANNEXURE-F****BANK DETAILS OF NATIONAL SCIENCE CENTRE, GUWAHATI**

Name of the Account Holder	NATIONAL SCIENCE CENTRE, GUWAHATI
Account No.	10432943983
Bank Name	State Bank of India
Bank Address	P.O. : Khanapara, Dist. : Ribhoi, Meghalaya
IFSC Code	SBIN0009945
MICR Code	781002023
Type of Account	Saving Account
Branch Code	(09945)
GST No.	18AAAAN2541C1Z2

**ANNEXURE-G**

**BILLS OF QUANTITIES (BOQ)**

Tendering Authority: National Science Centre, Guwahati  
 Name of the Work: SUPPLY, INSTALLATION, INTEGRATION, TESTING AND COMMISSIONING OF EQUIPMENTS FOR THE SERVER ROOM AT NATIONAL SCIENCE CENTRE, GUWAHATI

Contract No.

Sl. No.	Item Description	Quantity	BASIC RATE In Fig.	GST (in %)	Total Amt. without GST	Total Amt. with GST	Total Amount in word
1.	Supply, Installation, Integration, Testing and Comissioning of equipments for the Server Room at National Science Centre, Guwahati						
1.01	NAS System	1.00 Nos.					
1.02	Managed Network Switch	2.00 Nos.					
1.03	UPS	1.00 Nos.					
1.04	Air Conditioner	1.00 Nos.					
1.05	Racks	2.00 Nos.					
1.06	KVM Console	1.00 Nos.					
1.07	Desk and Chairs	1.00 set.					
1.08	Cabling and wiring etc.	1.00 Job					
Total in Figures					0.00	0.00	INR Zero Only
Quoted Rate in Words		INR Zero Only					

Note: - This is a Sample sheet only. The Rate is to be quoted by the bidder in the Financial Bid (BOQ) only.

**ANNEXURE-I**

**Bid Securing Declaration Form  
(To be submitted on Agency's Letter Head)**

Date: \_\_\_\_\_

Tender No. SIITC/NSCG/ESR/4(80)2025-26/28

To

National Science Centre  
Jawahar Nagar, Khanapara,  
Guwahati – 781022

I/We. The undersigned, declare that:

I/We undersigned that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from date of notification if I am/We are in a breach of any obligation under the bid conditions, because I/We

- a. have withdrawn/modified/amended, impairs or derogates from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or
- b. having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i)fail or refuse to execute the contract, if required, or (ii) fail or refuse to furnish the performance Security, in accordance with the instructions to bidders.

I/We undersigned this Bid Securing Declaration shall cease to be valid if I am/ we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my /our Bid.

Signed :

(insert signature of person whose name and capacity are shown)

In the capacity of (insert legal capacity of person signing the Bid Securing Declaration) Name:

(insert complete name of person signing he Bid Securing

Declaration) Duly authorized to sign the bid for and on behalf of

(insert complete name of Bidder)

Dated on-----day of ----- (insert date of signing)

Corporate Seal (where appropriate)

(Note: In case of a Joint Venture, the Bid Securing Declaration must be in the name of all partners to the Joint Venture that submits the bid)

**ANNEXURE-J**

**TENDER ACCEPTANCE LETTER  
(To be given on Company Letter Head)**

**[Department User may ask for Tender Acceptance Letter instead of asking Signed Tender Document from the Bidders. This is a sample format; User may revise it as per their Tender Conditions]**

**To,**

**Date:**

**Acceptance of Terms & Conditions of Tender.**

**Tender Reference No:**

**Name of Work:**

**Dear Sir,**

- 1.** I/ We have downloaded / obtained the tender document(s) for the above mentioned ‘ Tender/Work’ from the web site(s) namely:

\_\_\_\_\_

\_\_\_\_\_

as per your advertisement, given in the above-mentioned website(s).

- 2.** I / We hereby certify that I / we have read the entire terms and conditions of the tender documents from Page No. \_\_\_\_\_ to \_\_\_\_\_ (including all documents like annexure(s), schedule(s), etc .), which form part of the contract agreement and I / we shall abide hereby by the terms / conditions / clauses contained therein.
- 3.** The corrigendum(s) issued from time to time by your department/ organization too has also been taken into consideration, while submitting this acceptance letter.
- 4.** I / We hereby unconditionally accept the tender conditions of above-mentioned tender document(s) / corrigendum(s) in its totality / entirety.
- 5.** I / We do hereby declare that our Firm has not been blacklisted/ debarred by any Govt. Department/Public sector undertaking.
- 6.** I / We certify that all information furnished by our Firm is true & correct and in the event that the information is found to be incorrect/untrue or found violated, then your department/ organization shall without giving any notice or reason therefore or summarily reject the bid or terminate the contract, without prejudice to any other rights or remedy including the forfeiture of the full said earnest money deposit absolutely.

Yours faithfully,

(Signature of the tenderer / bidder)  
With company seal/rubber stamp